



TLC LEARNING ACADEMY
4364 MILLBRANCH, RD
MEMPHIS, TN. 38116
(901)421-8876
tlc-learningacademy.com

Policy: Communicable Disease Exposure Plan

TLC LEARNING ACADEMY

Purpose:

The purpose of this Policy is to outline the plan **TLC LEARNING ACADEMY** Childcare Center will follow in the event of a communicable disease outbreak within our facility.

Scope:

TLC LEARNING ACADEMY Childcare Center will follow all Policies and Procedures regarding the following:

- Diaper changes
- Toileting
- Handwashing
- Food preparation
- General common sense measures such as:
 - Maintaining clean surfaces
 - Changing bedding when it becomes soiled with bodily fluid between laundry days
 - Teaching children how to cover coughs and sneezes

Procedure:

- I. In the event of a communicable disease outbreak, **TLC LEARNING ACADEMY** Childcare Center will:
 - Shutdown the specific classroom(s) or entire center if necessary
 - Activate cleaning protocols for the classrooms(s) in which the outbreak has occurred
 - Notify SHELBY County Public Health DEPARTMENT for any guidance, and will follow their specific instructions for the particular communicable disease outbreak
 - Notify **TENNESSEE DEPARTMENT OF HUMAN SERVICES Regulation** (CCR) Licensing to report situation, including guidance and instructions given by Health District regarding what is to be done to mitigate the particular outbreak within the facility
 - Notify Staff in other classrooms to be aware of the symptoms associated with the particular outbreak.



TLC LEARNING ACADEMY
4364 MILLBRANCH, RD
MEMPHIS, TN. 38116
(901)421-8876
tlc-learningacademy.com

Policy: Communicable Disease Exposure Plan

- Notify Parents in the classroom that has the outbreak to inform them of the outbreak and what symptoms to look for in their children in order for them to seek medical care for their child as needed.
- II. Confidentiality and all privacy laws will be respected. Therefore, sharing the name(s) and medical information of any child and/or Teacher with others is not allowed. Illness information, including contacts with the ill child or Teacher is shared on a need to know basis only with those needing it for the purpose of reporting, and to assist and prevent spread of the illness and/or communicable disease.
- The following would be notified:
 - SHELBY County Health DEPARTMENT
 - State of Tennessee Child Care Regulation (CCR) Licensing
 - Parents of the child(ren) directly in contact with the illness
 - Teachers/Staff directly in contact with the illness
- Teachers/Staff conducting extensive cleaning within the classrooms, and/or building in which the ill child may have had exposure

Conclusion:

We understand that all of the above plays a vital part in preventing the spread of germs and diseases within our facility. We also understand the importance and requirement to report communicable disease outbreaks to our local Health Department and State Childcare Regulations, as well as Parents and Staff to ensure the health, safety and well-being of each child in our care.



*TLC LEARNING ACADEMY
4364 MILLBRANCH, RD
MEMPHIS, TN. 38116
(901)421-8876
tlc-learningacademy.com*

Policy: Communicable Disease Exposure Plan

Approved by: _____ Date: ____ - ____ -2022